

Building Funding Capacity



# Ethnic Minority Development Fund

APPLICATION  
2026



**Please Note: We will be prioritising low capacity ethnic minority-led groups and organisations.**

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## Help with your application

You can talk to us if completing an application form is difficult or impossible for you. We're happy to talk about alternative ways for you to tell us about your idea.

Phone: **0141 248 4830**

Email: **emdf@cemvoscotland.org.uk**

Address: **1st Floor, 95-107 Lancefield Street, Glasgow, G3 8HZ**

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## Check to see if your organisation can apply

### You can apply if your organisation is a:

voluntary or community organisation

registered charity

constituted group or club

not-for-profit company or Community Interest Company (CIC)

ethnic minority-led group or organisation based in Scotland supporting ethnic minority people or communities

### Who we can't accept applications from:

Individuals

Sole traders

Schools

Statutory bodies or public bodies

Colleges or Universities

Companies that can pay profits to directors, shareholders or members (Including companies limited by shares)

Organisations based outside Scotland

Organisations that have already sent an Awards For All and are waiting for a decision or has an existing awards For All grant.

Organisations that don't have at least two people on their board or committee who aren't married, in a long-term relationship, living together at the same address or related by blood

One organisation applying on behalf of another. Be careful of businesses or individuals who say they can help you with your applications. If you need help or advice on writing your applications, please contact [emdf@cemvoscotland.org.uk](mailto:emdf@cemvoscotland.org.uk)

**If you're a Community Interest Company (CIC), you must be operating for at least six months to be eligible.**

**Your organisation has at least two people on the board or committee who aren't married, in a relationship, living together at the same address, or related by blood.**

**You're applying for an amount between £500 and £15,000 for a project that'll be finished in around 12 months**

(We also consider applications for one-off events such as a festival, gala, etc.).

**Your project starts at least after the 1st of September 2026.** We need 12 weeks from the closing date to assess your application and pay your grant.

**You have a UK bank account or building society account in the legal name of your organisation, with at least two unrelated people who are able to manage the account.** This should be the legal name of your organisation as it appears on your bank statement, not the name of your bank. This will usually be the same as your organisation's name on your governing document.

**You produce annual accounts (or you set up your organisation less than 15 months ago and haven't produced annual accounts yet).** By annual accounts, we mean a summary of your financial activity. If you're a small organisation, this might be produced by your board and doesn't have to be done by an accountant.

**Your organisation or group has an annual income of £100,000 or less.**

**Your organisation has at least 60% representation of people from an ethnic minority background on its board, management team and in decision-making roles.**

**Your organisation does not currently have long-term funding from TNLCF (by this, we mean a grant longer than 2 years)**

**Yes                  No**

**Your organisation has not received long-term funding from TNLCF in the last 3 years**

**Yes                  No**

**If you meet all of these requirements – great. You can apply for the Ethnic Minority Development Fund.**

We're excited to hear more about your project idea and invite you to fill in our application form.

**If you've checked that you can apply but don't meet these requirements.**

We don't want organisations to miss out on the opportunity to apply for funding for their project idea. We would welcome organisations to apply if they are able to meet the above criteria in the future.

# Your project

## Project details

**What is the name of your project?**

**When would you like to start your project?** (DD/MM/YYYY)

Please insert a start date after 12 weeks from today's date to allow us time to process your application.

**When would you like to end your project?** (DD/MM/YYYY)

You will have up to 12 months afterwards to use the grant awarded.

## Project details

**What local authority area is your office based in? (Please refer to the list below)**

**Please tick the box(es) of the local authority areas your project will be delivered in, if you are operating wider.**

Aberdeen City Council	Aberdeenshire Council	Angus Council
Argyle & Bute Council	City of Edinburgh Council	Clackmannanshire Council
Comhairle nan Eilean Siar	Dumfries and Galloway Council	Dundee City Council
East Ayrshire Council	East Dunbartonshire Council	East Lothian Council
East Renfrewshire Council	Falkirk Council	Fife Council
Glasgow City Council	Inverclyde Council	Midlothian Council
North Ayrshire Council	North Lanarkshire Council	Orkney Islands Council
Perth and Kinross Council	Renfrewshire Council	Scottish Borders Council
Shetlands Islands Council	South Ayrshire Council	South Lanarkshire Council
Stirling Council	The Highland Council	The Moray Council
West Dunbartonshire Council	West Lothian Council	

**Tell us the city, town(s) or village(s) where the people who will benefit from your project live? Please name the specific area.**

What is the full postcode of the location(s) where your project will take place?

## Project length

**Tell us when you'd like to get the money if you're awarded funding**

Don't worry, this can be an estimate. Please insert a date after the 1st of September to allow us time to process your application.

dd/mm/yyyy

**When will you spend the money by?**

You have up to 12 months after award to spend the money

dd/mm/yyyy

## Project idea

### What would you like to do?

Tell us about your project idea (**Minimum 50 words / Maximum 300 words**) This section is limited to 300 words and is intended to enable you to produce a focused application, whilst giving enough scope to fully explain your project.

- What you would like to do?
- What difference your project will make?
- Who will benefit from your project?
- How long you expect to run your project for. This can be an estimate?
- How you'll make sure people know about your project?
- How you plan to learn from your project and use this learning to shape future projects?
- Is your project something new, or are you continuing something that has worked well previously? We can fund both new and existing projects.

**How does your project meet at least one of our funding priorities?  
(Maximum 300 words)**

Funding priorities are guidelines we use to decide who should get funding. Your project must fit one or more of our priorities:

- To bring ethnic minority people together and build strong relationships in and across communities.
- To help more ethnic minority people reach their potential, by supporting them at the earliest possible stage.
- To improve the places and spaces that matter to ethnic minority communities.

## **How does your project involve your community?**

**(Maximum 300 words)**

People understand what's needed in their own communities better than anyone.

Tell us how your community came up with the idea for your project. We want to know how many people you've spoken to, and how they'll be involved in the development and delivery of the project.

### **Here are some examples of how you could be involving your community:**

- having regular chats with community members, in person or on social media
- including community members on your board or committee
- carrying out regular surveys of your community members
- setting up steering groups involving community members
- running open days, inviting your community members to attend

# Project costs

Please list the costs you would like us to fund on the following page.

You should use budget headings, rather than a detailed list of items.

For example, if you're applying for pens, pencils, paper and envelopes, using "office supplies" is fine. Below is an example of how to fill this section out.

## EXAMPLE

Item or Activity	Amount	
<b>Office Supplies</b>	£	<b>450</b>
<b>Staff Wages</b>	£	<b>3000</b>
<b>Project Materials</b>	£	<b>2000</b>
<b>IT Costs</b>	£	<b>850</b>
<b>Marketing</b>	£	<b>500</b>
<b>Total costs you'd like us to fund (must be less than £15,000)</b>	£	<b>6800</b>

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**

## Project costs

### Total project costs

Tell us how much money you need to run your project.

This is the cost of everything related to your project, even things you aren't asking us to fund.

For example, if you are asking us for £8,000 and you are getting £10,000 from another funder to cover additional costs, then your total project cost is £18,000. If you are asking us for £8,000 and there are no other costs, then your total project cost is £8,000.

£

### **PLEASE DOUBLE CHECK THAT YOUR TOTAL COST IS CORRECT.**

Your cost should only relate to what you have applied for.

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**



## Other funding

Do you plan to use money from other sources to fund your project?

Yes            No

If you answer no to this question you may skip the next two questions:

- who else is supporting your project financially
- do you have any unsecured funding

## Who else is supporting your project financially?

Tell us how much money you currently have for your project and how much you expect to raise before it starts. This is funding that is separate from what you are requesting from us.

How much money have you secured for you project?

Total: £

What other money do you hope to raise before the project begins?

Total: £

## Do you have any unsecured funding?

Tell us about any funding you have applied for but not yet secured.

In your answer, include:

- who the funding is from
- how likely it is that you'll receive it
- when you expect to receive it

## Extra details about your project

The following questions help us understand the positive impact your project seeks to make in your community.

### Category of your project

#### Which one category best describes your project?

My project brings people together and encourages social connections

My project helps children or young people thrive

My project supports people of all ages to live healthier lives

My project supports communities to be environmentally sustainable

Other, I want to describe a different category for my project

If you selected 'other', describe the different category you'd put your project in.

#### What other categories could describe your project? (optional)?

You can select more than one option. If it does not fit into any more categories, move on to the next question.

My project brings people together and encourages social connections

My project helps children or young people thrive

My project supports people of all ages to live healthier lives

My project supports communities to be environmentally sustainable

### Sub-category of your project

If you selected 'my project brings people together and encourages social connections' answer the following two questions.

#### Which one sub-category best describes what your project will do?

You can select more sub-categories in the next question.

My project provides or improves places for people to come together (this includes meeting online or in person)

My project delivers activities or events (this includes meeting online or in person)

My project enables people to make a positive difference to their community

My project gives people a sense of safety, belonging and trust

My project improves connections and relationships with others

My project connects children or young people with trusted adults

My project improves people's well-being, physical health or mental health

My project improves access to nature for people

These options are not relevant to my project

## What other sub-categories are relevant to your project?

You can select more than one option. If it does not fit into anymore categories, move on to Your organisation.

My project provides or improves places for people to come together (this includes meeting online or in person)

My project delivers activities or events (this includes meeting online or in person)

My project enables people to make a positive difference to their community

My project gives people a sense of safety, belonging and trust

My project improves connections and relationships with others

My project connects children or young people with trusted adults

My project improves people's well-being, physical health or mental health

My project improves access to nature for people

These options are not relevant to my project

If you selected '**my project helps children or young people**' answer the following two questions.)

## Which one sub-category best describes what your project will do?

You can select more sub-categories in the next question.

My project gives babies or children a good start in life

My project helps children or young people develop social and emotional skills

My project connects children or young people with trusted adults

My project supports young people to thrive as adults

My project provides or improves places for children or young people to come together (this includes meeting online or in person)

My project delivers activities or events (this includes meeting online or in person)

My project enables children or young people to make a positive difference to their community

My project gives children or young people a sense of safety, belonging and trust

My project improves connections and relationships with others

My project improves well-being, physical health or mental health

My project enables children or young people to improve their community's impact on the environment

These options are not relevant to my project

## What other sub-categories are relevant to your project?

You can select more than one option. If it does not fit into anymore categories, move on to Your organisation.

My project gives babies or children a good start in life

My project helps children or young people develop social and emotional skills

My project connects children or young people with trusted adults

My project supports young people to thrive as adults

My project provides or improves places for children or young people to come together (this includes meeting online or in person)

My project delivers activities or events (this includes meeting online or in person)

My project enables children or young people to make a positive difference to their community

My project gives children or young people a sense of safety, belonging and trust

My project improves connections and relationships with others

My project improves well-being, physical health or mental health

My project enables children or young people to improve their community's impact on the environment

These options are not relevant to my project

If you selected '**my project supports people of all ages to live healthier lives**' answer the following two questions.)

## Which one sub-category best describes what your project will do?

You can select more sub-categories in the next question.

My project provides or improves places that support health and well-being

My project delivers activities or events that help health and well-being (this includes meeting online or in person)

My project enables people to improve community health and well-being services

My project improves people's well-being, physical health or mental health

My project helps to reduce health inequalities

My project improves connections and relationships with others

My project gives babies or children a good start in life

My project helps children or young people develop social and emotional skills

My project enables people to improve their community's impact on the environment

My project improves access to nature for people

## What other sub-categories are relevant to your project?

You can select more than one option. If it does not fit into anymore categories, move on to Your organisation.

My project provides or improves places that support health and well-being

My project delivers activities or events that help health and well-being (this includes meeting online or in person)

My project enables people to improve community health and well-being services

My project improves people's well-being, physical health or mental health

My project helps to reduce health inequalities

My project improves connections and relationships with others

My project gives babies or children a good start in life

My project helps children or young people develop social and emotional skills

My project enables people to improve their community's impact on the environment

My project improves access to nature for people

These options are not relevant to my project

If you selected '**my project supports communities to be environmentally sustainable**' answer the following two questions.)

## Which one sub-category best describes what your project will do?

You can select more sub-categories in the next question.

My project helps community organisations to have a better impact on the environment. (This might be your own organisation).

My project enables people to improve their community's impact on the environment

My project enables people to improve their community's impact on the environment

My project improves access to nature for people

These options are not relevant to my project

# Your organisation

## Organisation details (Step 1 of 4)

### What is the full legal name of your organisation?

This must be as shown on your governing document. Your governing document could be called one of several things, depending on the type of organisation you're applying on behalf of. It may be called a constitution, trust deed, memorandum and articles of association, or something else entirely.

### If your organisation uses a different name in your day-to-day work, tell us what it is here? (Optional)

### What is your organisation's website address?

### When was your organisation set up?

Please tell us the month and year. For example: 11 2025

Month

Year

### What is the main or registered address of your organisation?

Building and street

Address line 2 (Optional)

Town or city

County (Optional)

Postcode

## Organisation details (Step 2 of 4)

**What type of organisation are you?**

**Please select one option only.**

If you're both a charity and a company just pick Not-for-profit company below.

### **Unregistered voluntary or community organisation**

An organisation set up with a governing document - like a constitution. But isn't a registered charity or company.

### **Not-for-profit company**

A company limited by guarantee - registered with Companies House. And might also be registered as a charity.

### **Registered charity (unincorporated)**

A voluntary or community organisation that's a registered charity. But isn't a company registered with Companies House.

### **Scottish Charitable Incorporated Organisation (SCIO)**

A registered charity with limited liability, but is not a company registered with Companies House.

### **Community Interest Company (CIC)**

A company registered with Companies House. And the Community Interest Company (CIC) Regulator

### **Faith-based group**

Like a church, mosque, temple or synagogue.

### **Registration numbers (Step 3 of 4)**

**If you have any reference or registration numbers, tell us what they are:**

**Charity registration number**

**Companies House number**

### **Organisation finances (Step 4 of 4)**

**What is your accounting year end date?**

**For example: 03 2026**

**Month**

**Year**

**What is your total income for the year?**

## Your senior contact

Please give us the contact details of a senior member of your organisation. This person is usually a senior leader, or a member of your board or committee.

Your senior contact must be at least 18 years old and is legally responsible for ensuring that this application is supported by the organisation applying, any funding is delivered as set out in the application form, and that the funded organisation meets our monitoring requirements.

### Role

Your senior contact must hold one of the following positions. The role of the senior contact depends on what type of organisation you are. Tick the relevant box.

**Registered charity/voluntary or community group**

Trustee, Chair, Vice Chair, Secretary, Treasurer

**Charitable incorporated organisation**

Trustee, Chief Executive Officer

**Not-for-profit company or Community Interest Company (CIC)**

Company Director, Company Secretary

**Faith-based group**

Chair, Vice Chair, Secretary, Treasurer, Religious leader (e.g. rabbi, imam, vicar)

**This person has to live in the UK.**

### Full name of senior contact

First name

Last name

### Date of Birth

We need the date of birth of your senior contact to confirm who they are and we do check their date of birth. So make sure you've entered it right. If you don't, it could delay your application.

Day

Month

Year

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**

## Home address

We need their home address to help confirm who they are. And we do check their address. So make sure you've entered it right. If you don't, it could delay your application.

Building and street

Address line 2

Town or city

County (optional)

Postcode

Have they lived at the above address for at least 3 years?

Yes

No

If no, please tell us their previous home address

Building and street

Address line 2

Town or city

County (optional)

Postcode

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**

Email (We'll use this whenever we get in touch about the project)

Telephone number

**Please tell us about any particular communication needs your Senior Contact has**  
(Optional)

## Your main contact

Please give us the contact details of a person we can get in touch with if we have any questions. The main contact is usually the person filling in the form – so it’s probably you. The main contact needs to be from the organisation applying, but they don’t need to hold a particular position. The main contact must be at 16 years of age.

The main contact must be a different person from the senior contact and the two contacts also can’t be:

- married to each other
- in a long-term relationship together
- living at the same address
- related by blood

### Full name of main contact

This person **must** live in the UK.

First name

Last name

I confirm that the main and senior contacts aren’t married or in a long-term relationship with each other, living together at the same address, or related by blood.

Please tick here

### Date of Birth

We need the date of birth of your senior contact to confirm who they are and we do check their date of birth. So make sure you’ve entered it right. If you don’t, it could delay your application.

**Day**

**Month**

**Year**

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write ‘Not Applicable.’**

## Home address

We need their home address to help confirm who they are. And we do check their address. So make sure you've entered it right. If you don't, it could delay your application.

Building and street

Address line 2

Town or city

Postcode

Have they lived at the above address for at least 3 years?

Yes

No

If no, please tell us their previous home address

Building and street

Address line 2

Town or city

County (optional)

Postcode

Email (We'll use this whenever we get in touch about the project)

Telephone number

**Please tell us about any particular communication needs your main contact has**  
(Optional)

## Bank details

We need your bank details to pay the grant into your account – if your application is successful.

### **We can't pay into all bank accounts**

We can't transfer money into certain types of bank accounts like Tide, Cashplus and PayPal.

### **Tell us the name of your organisation - as it appears on your bank statement**

(Not the name of your bank)

### **Sort Code**

For example: 12-34-56

### **Account Number**

For example: 00123456

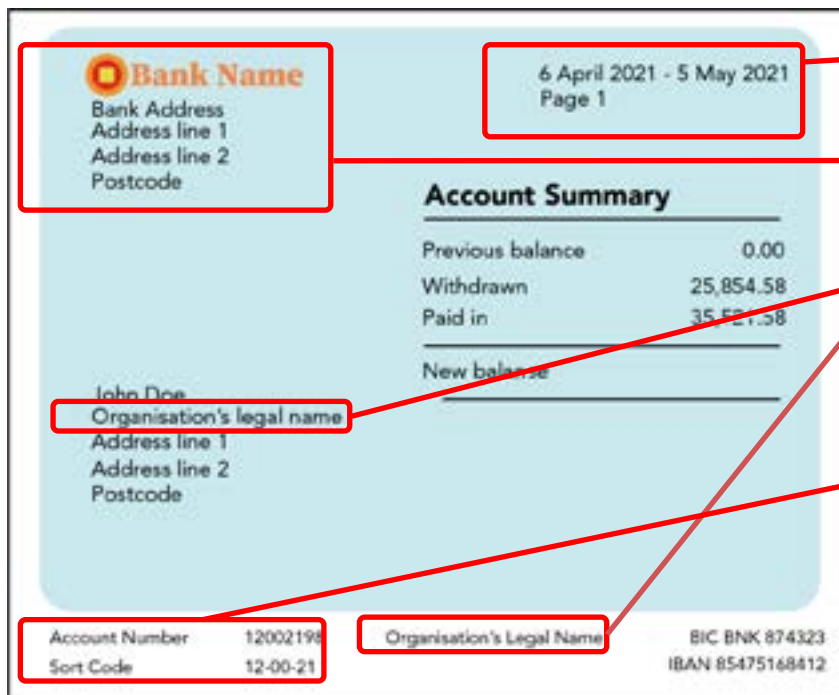
### **Building Society Number** (optional)

You only need to fill this in if your organisation's account is with a building society.

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**

## Bank Statement

You must attach your organisation's bank statement as an image file (for example: a PDF, JPEG or PNG file). Unfortunately we will not be able to accept Word documents.



The bank statement should be from the **last three months**.

The bank logo and bank name **must** be included.

The name on the bank statement must be your **organisation's legal name**, and match the name on your application. The statement should include the **address where the statements are sent**.

The statement you send needs to have the **account number and sort code** clearly visible.

If one page of your bank statement contains all the above information, **please only send that page**.

If you have a new bank account opened within the last three months, we can accept a bank welcome letter instead of a statement

The letter must confirm the date the account was opened and all the account details.

### Please make sure that we can clearly see the following in your bank statement:

- Your organisation's legal name
- The address the statements are sent to
- The bank name
- Account number
- Sort code
- Date (must be within the last 3 months)

**Your statement needs to be less than 3 months old.** For bank accounts opened within the last 3 months, we can accept a bank welcome letter. This **must** confirm the date your account was opened, account name, account number and sort code.

### If you're a school using a local authority bank statement

We'll need a letter from your local authority dated within the last three months. It should show:

- your school name
- the bank account name
- account number
- sort code

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**

# Your declaration

Please read this section carefully and make sure you understand it all, especially our terms and conditions.

## Data protection

The National Lottery Community Fund is a public body with a duty to distribute National Lottery and other money in grants for good causes. We use the personal data you provide, such as contact details for individuals at your organisation, to help you apply for a grant and to assess your application. We may also carry out checks on the individuals as described below. If a grant is awarded, we will use the personal data to manage and monitor the grant, carry out evaluations and research, and to check the money is being used appropriately.

We may share your personal data with organisations that help us with our grant making activities or others that have a legitimate interest in our work or have funded your grant. We will only share personal data that they need to carry out their work and subject to appropriate safety measures.

We may keep in contact with you throughout the life of your grant and send you advice about your grant by email. This will contain useful information on a range of things including how to publicise your grant, information on other funding available and project ideas and tips from other grant holders.

Our data protection and privacy notice gives more information about how we store and use personal data and the lawful basis for this. Please read the full notice which is published on our website or contact us to request a hard copy. The notice may be updated from time to time.

## Freedom of information

The Freedom of Information Act 2000 gives members of the public the right to request any information that we hold. This includes information received from third parties, such as, although not limited to grant applicants, grant holders and contractors. Please read our full freedom of information policy published on our website. This policy may be updated from time to time.

If you think that there is information in your application that may be exempt from release if requested, then you should let us know when you apply. We will not usually release information about your project whilst it is being assessed. Otherwise we will use our judgement as to whether any exemptions may apply, which we may seek your opinion on. Personal information would be withheld subject to the requirements of data protection laws.

## Our approach to fraud

We know the vast majority of the many thousands who seek and use our funding are genuine. However, we sometimes receive fraudulent applications and so we have a duty to carry out checks on individuals at organisations that apply for grants.

The personal information we have collected from you will therefore be shared with fraud prevention agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment.

Further details of how your information will be used by us and these fraud prevention agencies, your data protection rights and how to contact us, can be found in our full

# Terms and conditions

## Grant terms and conditions of the Ethnic Minority Development Fund

1. **By submitting an application to the Ethnic Minority Development Fund (referred to as “we” or “us”), the organisation named in the application (referred to as “you” in these Terms and Conditions) agrees, if awarded a grant, to:**
  - 1.1 use the grant only for your project as described in your application or as otherwise agreed in writing with us, and only for expenditure incurred after the date of your grant award;
  - 1.2 provide us promptly with any information and reports we require about the project and its impact, both during and after the end of the project;
  - 1.3 act lawfully in carrying out your project in accordance with best practice and guidance from your regulators, and follow any guidelines issued by us about the project or use of the grant and let us know promptly about any fraud, other impropriety, mismanagement or misuse in relation to the grant and/or any items purchased with the grant monies;
  - 1.4 acknowledge CEMVO Ethnic Minority Development funding using our branding in accordance with our [terms & conditions](#) on our website;
  - 1.5 hold the grant in a UK-based account or building society account, which is in the legal name of the organisation that is applying for funding from us;
  - 1.6 adhere to our guidance on financial controls and banking arrangements, ensuring that no single individual has sole responsibility for any single transaction from authorisation to review and completion and that the account is managed by at least two unrelated and authorised individuals in your organisation;
  - 1.7 immediately return any part of the grant that is not used for your project or which constitutes an unlawful subsidy;
  - 1.8 comply with our safeguarding expectations for grant holders on our website;
  - 1.9 co-operate with any research or evaluation-related activities which we carry out and further confirm that we may use any part of your application and/or project information for research or evaluation purposes.
  - 1.10 comply with data protection laws and obtain the consent of your beneficiaries for us and you to receive and process their personal information and contact them about the project funded by our grant;
  - 1.11 keep accurate and comprehensive records about your project both during the project and for seven years afterwards and provide us on request with copies of those records and evidence of expenditure of the grant, such as original receipts, invoices and bank statements;
  - 1.12 allow us and/or the Comptroller and Auditor General reasonable access to your premises and systems to inspect project and grant records;
  - 1.13 support us in publicising and sharing information about you and your project including

your name and images of project activities. In accepting this grant you hereby grant us a royalty free licence to reproduce and publish any project information you give us. You are responsible for complying with data protection laws for any information you provide to us, and will let us know when you provide the information if you have not sought permission for us to use it.

**2. You acknowledge that we are entitled to suspend or terminate the grant and/or require you to repay all or any of the grant in any of the following situations. You must let us know if any of these situations have occurred or are likely to occur.**

- 2.1 you use the grant in any way other than as approved by us or fail to comply with any of these Terms and Conditions.
- 2.2 you fail to make good progress with your project or are unlikely in our view to complete the project or achieve the objectives agreed with us.
- 2.3 you have match funding for the project withdrawn or receive or fail to declare any duplicate funding for the same project costs as funded by the grant.
- 2.4 you provide us with false or misleading information either on application or after award of the grant, act dishonestly or are under investigation by us, a regulatory body or the police, or if we consider for any other reason that public funds are at risk or you do anything to bring us or the National Lottery into disrepute.
- 2.5 you enter into, or in our view are likely to enter into, administration, liquidation, receivership, dissolution or, in Scotland, have your organisation's estate sequestrated. We may seek to recover grant funds from the directors, trustees or officeholders of your organisation if they have directed your organisation to commence insolvency proceedings without first discharging the organisation's liabilities under this grant agreement you receive any grant money incorrectly either as a result of an administrative error or otherwise. This includes where you are paid in error before you have complied with your obligations under these Terms and Conditions and our email to you confirming the grant award. Any sum, which falls due under this paragraph
- 2.6 shall fall due immediately. If you fail to repay the due sum immediately, or as otherwise agreed with us, the sum will be recoverable as a civil debt.

**3. You acknowledge that:**

- 3.1 the grant is for your use only and we may require you to pay us a share of any proceeds from disposal of assets purchased or enhanced with the grant; we will not increase the grant if you spend more than the agreed budget and we can only guarantee the grant as long as CEMVO continues to operate and we receive sufficient funds from it;
- 3.2 the grant is not consideration for any taxable supply for VAT purposes;
- 3.3 we have no liability for any costs or consequences incurred by you or third parties that arise directly or indirectly from the project, nor from non-payment or withdrawal of the grant, save to the extent required by law;
- 3.4 these Terms and Conditions will continue to apply for two years after the grant is paid

or until the project has been completed, whichever is later. Clauses 1.2, 1.4, 1.6, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 2.4, 3.4 and 3.5 shall survive expiry of these Terms and Conditions; and

- 3.5 if the application and grant award are made electronically, the agreement between us shall be deemed to be in writing and your online acceptance of these Terms and Conditions shall be deemed to be the equivalent of your signature on that agreement.

**4. Where you are purchasing vehicles and/or equipment:**

- 4.1 if requested, you must provide us with evidence that the vehicles or equipment are validly owned by you;
- 4.2 you must retain the vehicles or equipment for the duration of the project and use them only for the project;
- 4.3 you must not sell or dispose of the vehicles or equipment during that time without first obtaining our prior written consent and if required, you must pay us a share of the proceeds of any disposal; and
- 4.4 you must keep the vehicles or equipment safely, in good repair and condition

## Please confirm the below

You have been authorised by the governing body of your organisation (the board or committee that runs your organisation) to submit this application and accept the Terms and Conditions set out above on their behalf.

I agree

All the information you have provided in your application is accurate and complete; and you will notify us of any changes.

I agree

You understand that we will use any personal information you have provided for purposes describe under the [Data Protection Statement](#).

I agree

If information about this application is requested under the Freedom of Information Act, we will release it in line with our [Freedom of Information policy](#).

I agree

**The full name of the person completing this form is accepted as the agreement to the terms and conditions set by the funder.**

**Position in organisation**

**Date**

**Signed**

*Electronic or Typed signature will be acceptable*

# Equity, diversity and inclusion (EDI) monitoring information

## What is EDI?

You may have heard of EDI before as meaning equality, diversity and inclusion. We believe equity is better.

We know people have different starting points and we want to tailor our funding to avoid any disparity - that is, any lack of fairness.

Equality is about treating people in the same way. But equity is about fairness. If we treat everyone in the same way, funding programmes will not reach people in an equal or fair way.

Diversity is about including various aspects of the differences between people. These differences include:

- race and ethnicity
- faith
- sexual orientation
- disability
- age
- gender.

Inclusion is about helping people feel valued. It's also about making sure they can take part in decision-making processes.

## Why we're asking these questions

We want to get better at equity, diversity and inclusion.

Our aim is to help create an open culture, where all opinions are considered. This includes the opinions of the communities we're trying to reach. This will make our communities and our society stronger.

We need to find out who you're trying to help, and who's making the decisions, so we can understand who our funding reaches. It'll help us to shape our funding to be fairer. Some of the questions are about the people that lead your organisation or group. If it is difficult to answer these questions, we'll give you the chance to opt out of answering them.

## How we'll use your information

The information in this section is only to find out if we're reaching all the people we're trying to. We will not use your answers to decide if we award you a grant.

We may use these answers in information we publish about grants awarded, including on other websites like 360 Giving GrantNav.

## Assessing your application

We will not use your answers in this EDI section to assess your application.

Tick this box to show you understand.

Yes, I understand you will not use my answers in this section to assess my application.

# Who will benefit from your project?

## Specific groups of people

We want to hear more about the people who will benefit from your project. It's important to be as accurate as possible in your answers. We'll use this information to make better decisions about how our funding supports people and communities to thrive. We'll also use it to tell people about the impact of our funding and who it's reaching.

Please note, the information you give us here isn't assessed and won't be used to decide whether you'll be awarded funding for your project.

## Is your project open to everyone or is it aimed at a specific group of people?

### Hints and Tips

Please see examples below to give you an idea of what we mean by specific groups:

- A group that aims to empower African members of the community – This group would specifically support people from a particular ethnic background.
- A group that provides a space for female community members to get together and participate in outdoor activities – This group is specifically for people from a particular gender.
- A group that aims to encourage children under the age of 12 to take part in sports – This group is specifically for people from a particular age group.

My project is open to everyone and isn't aimed at a specific group of people (if you choose this, you can skip to part four).

My project is aimed at a specific group of people (if you choose this, tell us who your project is aimed at on the next page).

**Important: every box is mandatory, you cannot move to the next question unless you have completed a box, even if you have to write 'Not Applicable.'**

## Benefiting specific groups

### Who is your project for?

If 75% or more of the people supported or benefiting from your project come from one specific group of people, tell us who they are. We will ask you to tell us more about them later in the form.

When you go through this form, you can pick more than one.

**Communities experiencing ethnic or racial inequity, discrimination or inequality:** Examples include: Black, Mixed or Multiple ethnic groups, Asian, Roma, Jewish, Arab.

**Faith communities:** Examples include: Catholic, Protestant, Muslim, Hindu, Jewish.

**People who emigrate:** Examples include: people seeking asylum, people with refugee status, people with irregular and undocumented status.

**People with disabilities:** Examples include: having physical difficulties, mental health conditions, cognitive difficulties, neurodiversity, sensory impairments, chronic health conditions

**Older people (65 and over)**

**Younger people (under 25)**

**Women and girls**

**LGBTQ+ people:** Examples include: bisexual men, lesbian/gay women, trans women

**People who are educationally or economically disadvantaged:** Examples include: people from a low-income and/or educationally disadvantaged background that might have a long-term impact on their life, and/or people experiencing financial difficulties just now.

**Specific groups that are not included already:** Examples include: care experienced young people, carers, people recovering from alcohol addiction, sex workers, people whose first language is not English or Welsh, people who have problems reading, men and boys

## If you selected, communities experiencing ethnic or racial inequity on page 34.

### Which community is your project for?

Select one category, if possible

#### **Black/African/Caribbean/Black British**

Black British

African

Caribbean

Any other Black/African/Caribbean background, please tell us who they are

#### **Mixed**

White and Black Caribbean/African

White and Asian

Any other mixed/multiple ethnic background, please tell us who they are

#### **Asian / Asian British**

Asian British

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, please tell us who they are

#### **Other group experiencing ethnic or racial inequity**

Arab

Jewish

Gypsy, Roma and Traveller communities

Any other ethnic group, please tell us who they are

**If you selected faith communities on page 34**

**Which faith community is your project for?**

Select one category, if possible

Catholic

Protestant

Other Christian denominations

Buddhist

Hindu

Jewish

Muslim

Sikh

Atheist

Agnostic

Other faiths and beliefs, please tell us who they are

**If you selected people who emigrate on page 34**

**Which group of people who emigrate is your project for?**

Select one category, if possible

People seeking asylum

People with refugee status

People with irregular and undocumented status

Other people who emigrate, please tell us who they are

## If you selected people with disabilities on page 34

### Which group of people with disabilities is your project for?

Select one category, if possible

#### **Mental health**

#### **Long-standing illness or health condition**

Examples are cancer, HIV, diabetes, chronic heart disease, epilepsy, or other rare conditions

#### **Mobility impairments**

Examples include: difficulty using your arms, or mobility issues which require you to use a wheelchair or crutches

#### **Visual impairment/partial sight/sight loss**

#### **Deaf/hard of hearing/hearing loss**

#### **Speech impairment**

#### **Multiple physical impairment**

#### **Learning disability**

Examples include: reduced intellectual ability and difficulty with everyday activities which affects someone for their whole life, such as Down's Syndrome

#### **Learning difficulty such as dyslexia**

#### **Neurodiverse**

Examples include: cognitive differences such as autistic spectrum disorder where individuals are impacted by the social environment

#### **Other type of disability or impairment**

## If you selected younger people on page 34

### Which age group is your project for?

Select one category, if possible

19-25 years

16-18 years

8-15 years

2-7 years

Under 2 years of age

## If you selected LGBTQ+ people on page 34

### Which LGBTQ+ community is your project for?

Select one category, if possible

Bisexual men

Bisexual women

Gay men

Lesbian/gay women

Trans men

Trans women

Non-binary people

LGBTQ+ people I'd describe in another way

Examples: other LGBTQ+ people, including queer and intersex people

## If you selected specific groups that are not included already on page 34

### Which specific group (that you have not included already) is your project for?

Examples include: men and boys, care experienced young people, carers, people recovering from alcohol addiction, sex workers, people whose first language is not English, Welsh people or people who have problems reading.

## Send us your application

We will only accept applications in the format specified. i.e. Digital PDF downloaded from the website and sent as email attachments with your current bank statement. Handwritten forms will also be accepted. This does not include hard copies that have been typed and printed off, typed copies will only be accepted in as PDFs.

### **Before sending us your application, please confirm that you have:**

Answered all of the questions on the form. If you haven't finished your application, we'll need to get back in touch with you and it'll take longer for us to give you funding.

Attached a copy of your organisation's bank statement - either to your email you're sending, or the application form you're posting to us.

### **Please make sure that we can clearly see the following on your bank statement:**

- your organisation's legal name
- the address the statement are sent to
- the bank name
- account number
- sort code
- date (must be within last three months).

### **YOUR STATEMENT NEEDS TO BE LESS THAN THREE MONTHS OLD.**

For bank accounts opened within the last three months, we can accept a bank welcome letter. This must confirm the date your account was opened, account name, account number and sort code.

#### **How to send us your completed application (and bank statement)**

##### **By email**

[emdf@cemvoscotland.org.uk](mailto:emdf@cemvoscotland.org.uk)

##### **By post**

CEMVO Scotland  
1st Floor, 95-107 Lancefield Street  
Glasgow,  
G3 8HZ

The Ethnic Minority Development Fund is a partnership between The National Lottery Community Fund and CEMVO Scotland



## Contact us

Email: [emdf@cemvoscotland.org.uk](mailto:emdf@cemvoscotland.org.uk)  
Phone: 0141 248 4830  
Website: [cemvoscotland.org.uk/EMDF](http://cemvoscotland.org.uk/EMDF)

## Connect with us

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